



Do you want meaningful work that has an immediate impact? Interested in being part of an international company that feeds the world? If you love details, working with people, and hands-on work, we want you to consider joining our team as our **Payroll Specialist**! We are looking for someone who matches our vision and values AND can be relied on to handle the very important job of paying our employees. In this crucial role, you will work alongside genuine, hard-working professionals to fulfill our mission. We are a successful privately-held company who offers meaningful career experiences, and recognizes team members' hard work with great, creative rewards.

In this role you will be based at our West Des Moines, IA location and will serve as the payroll authority for several Hy-Line companies by coordinating and processing the company's employee paychecks. In addition to making sure people get paid in a timely and accurate manner, you will be our expert to assure all required reporting and filings, including taxes, are completed on a regular and required basis. You will be involved at the local level with timekeeping and payroll questions, and will work with an HR Specialist, location office management and business leaders to address any and all payroll questions, issues, and inquiries. This is a highly detailed, fast-paced position responsible for bi-weekly payroll processing as well as day-to-day payroll support and reports to the Director of HR for Hy-Line.

We're seeking candidates with finance, accounting, or payroll-related undergraduate degrees who have a minimum of 5 years of experience. Ability to work in a fast-paced, dynamic, global environment is required as is working with people at all levels within the organization. Strong detail, accuracy, technical and communication skills are a must, and inhouse payroll processing experience is required. We strongly prefer candidates with Software Business Systems, Inc. (SBS) financial/payroll system knowledge. We value fit as much as work experience. Experience in the agriculture industry is preferred but not required.

Apply today by emailing your cover letter and resume to [HR@hyline.com](mailto:HR@hyline.com)! We're anxious to learn more about you and share the Hy-Line story!